

STATE OF MICHIGAN
PROSECUTING ATTORNEYS COORDINATING COUNCIL

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COUNCIL MEMBERS
Brian Mackie, Chair
Dana Nessel, Vice Chair
David Leyton
Charles Sherman
Matthew Wiese

**MINUTES OF PACC MEETING
AUGUST 25, 2020 AT 9:00 a.m.
VIA ZOOM-Pursuant to Executive Order 2020-154**

MINUTES

The meeting was called to order at 9:05 by Mr. Mackie. PACC members present were Brian Mackie, Chuck Sherman, David Leyton and Bill Vaillencourt and Robyn Liddell (AG Representative). Also present were Matt Wiese, Cheri Bruinsma, Dianna Collins and KC Steckelberg.

Additions to the Agenda

There were no additions to the agenda. Mr. Sherman moved to approve agenda. The motion was supported and unanimously passed.

Approval of Minutes

Mr. Leyton moved to approve the minutes of the February 20, 2020 meeting. The motion was supported and unanimously passed.

PACC Budget Review

Due to the COVID-19 pandemic causing state government budget shortfalls, there was a budget decrease of \$123,600 from PACC for the 19/20 FY. The State mandated this budget cut. The State has requested departments submit plans for a potential 10% cut from the 20/21 budget that may be permanent. For PACC that would be \$167,690 for FY 20/21. The cut would primarily consist of an open position in the Technical Services Unit that was vacant and then frozen by state mandates. The remainder would come from frozen travel costs and the inability to hold in-person trainings. Mr. Leyton moved to approve PACC budget. The motion was supported and unanimously passed.

PACC/PAAM Indemnification Renewal

The PACC/PAAM indemnification agreement must be renewed and signed every year. PAAM indemnifies PACC for management related services. Mr. Vaillencourt moved to approve the renewal. The motion was supported and unanimously passed.

Executive Director Report:

Ms. Bruinsma reported that PACC now has a fully staffed accounting dept. Dee Terry is newest member of the accounting department. Dee came to PACC from another state agency. PACC and PAAM staff are still largely working remotely in accordance with current state guidelines. There should be further direction coming from the state as to the remote work requirements at the beginning of the FY.

Executive Director Contract – Mr. Mackie discussed Ms. Bruinsma's performance. A motion was made by Mr. Leyton to renew the Executive Director contract for a 2-year period. The motion was supported and unanimously passed.

Public Comment – None

Meeting Adjourned at 9:47 a.m.