

State of Michigan  
Prosecuting Attorneys Coordinating Council

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Council Members

David Leyton, Chair  
Dana Nessel, Vice Chair  
Michael Wendling  
Mark Reese  
Thomas Weichel

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**THE PROSECUTING ATTORNEYS COORDINATING COUNCIL**

**DRAFT MINUTES**

**AUGUST 26, 2023, AT 7:30 AM**

The Grand Hotel Pontiac  
Room Mackinac Island

**ATTENDANCE: Mark Reese, Michael Wendling, Jeff Getting, Tom Weichel, Melissa Palepu, Brandon Lanyon, Dianna Collins, and Cheri Bruinsma.**

- Welcome and Introductions:
- Additions to the Agenda: None.
- Approval of Minutes
  - Meeting of February 17, 2023: Mr. Wendling made a motion to approve the minutes which was seconded by Mr. Weichel. The motion unanimously passed.
  - Budget Review:
  - FY 22/23: There is \$906,900 currently available to apply toward the cost of the ACT replacement program that will begin being rolled out to counties early 2024. This money is the balance of the funding allotted by the legislature in the FY 21/22 budget for replacement of ACT/JCT and will be used toward Karpel costs.
  - FY 23/24: Ms. Bruinsma discussed the unique way that the PACC budget functions that is different than most other state agencies. PACC is not fully funded by the state which requires PACC to make money to cover the full budget. Ms. Bruinsma would like to request that the state fully fund PACC going forward, as the current method is proving to be inadequate for continued operations. This request will require additional funding to the PACC budget, and it should allow more trainings at reduced or free rates for the counties. As Karpel is implemented in the counties, we will need fewer FTEs in PACC's Technical Services Unit. Reducing the number of FTEs in this unit will allow those funds to be reallocated in the budget to offset training expenses. Discussion of requesting a PACC budget increase followed. Mr. Reese made a motion to allow Ms. Bruinsma to request a budget increase for PACC next FY to fully fund the budget by the state going forward. Mr. Weichel seconded the motion. The motion unanimously passed.
- PACC/PAAM Indemnification Renewal:
  - Mr. Weichel made a motion that the indemnification agreement be renewed and signed by David Leyton, Genesee County Prosecutor and PACC Board Chair, and Jeff Getting, Kalamazoo County Prosecuting Attorney and PAAM President. Mr. Reese seconded the motion. All voted in favor of renewing the agreement and having the above parties sign it.

- Executive Director Report:
- Ms. Bruinsma provided an update on the excellent work being done by the two PACC attorneys that were hired at the beginning of the year. They provide webinars, in person training, quick reference guides, and direct assistance to counties on a variety of issues. The attorneys are making a special effort to offer trainings in a variety of platforms. In the next budget cycle, Ms. Bruinsma will be requesting additional funding so that a support staff person can be hired to assist the PACC Attorneys and the executive team.
  - Ms. Bruinsma discussed the PACC employees and provided an update on the staff. A staff discussion followed. Mr. Wendling made a motion that Ms. Bruinsma and Ms. Collins be able to work directly with human resources on any staffing issues and use their discretion in addressing any employee concerns. Mr. Reene seconded the motion, which passed unanimously.
  - Mr. Wendling made a motion to accept the Executive Director Report which was seconded by Mr. Weichel and passed unanimously.

The meeting adjourned at 8:40 a.m.

**THE PROSECUTING ATTORNEYS COORDINATING COUNCIL'S PRINCIPAL OFFICE IS LOCATED AT  
116 W. OTTAWA, SUITE 200, LANSING, MICHIGAN; 517-334-6060.**