



State of Michigan | Prosecuting Attorneys Coordination Council  
Department of Attorney General  
116 W. Ottawa Street, Suite 200  
Lansing, Michigan 48913  
Ph: (517) 334-6060 | FAX: (517) 334-7571

April 17, 2024, 1:30 p.m.

---

**Present:**

Chair: David Leyton – Genesee County, Michael Wendling: St. Clair County

Attorney General Representative: Melissa Palepu, PAAM President: Jeffrey Getting, Kalamazoo County

**Guests & Staff Present:**

John Potbury, Brandon Lanyon: PAAM Director of Legislative Affairs,  
John Perry, PAAM Communications Rep

Cheri Bruinsma: PACC Executive Director, Dianna Collins: PACC Assistant Executive Director  
Christina Duckworth: PACC SEMA

**Absent:**

Mike Reene – Tuscola County

**I. CALL TO ORDER**

Chair David Leyton called the meeting to order at 1:31 pm.

**II. ADDITIONS TO THE AGENDA**

None

**III. APPROVAL OF MINUTES**

Approval of PACC meeting minutes – 8/26/2023

The PACC Board Meeting minutes of August 26, 2023, were presented by Ms. Bruinsma.

*Meeting minutes were included in the packet.*

**IV. BUDGET REVIEW**

**A. FY 23/24**

Ms. Bruinsma advised that PACC budget is on track. Of note: NCHIPS funding – there is still an appropriation for this in the budget, but the grant is no longer valid. PACC is seeking full funding from the state to cover all expenses. Special revenue funds noted in the budget are simply a placeholder, for PACC to earn \*up to\* that amount. YTD actual for that fund is \$61,000. Ms. Bruinsma testified at Senate and House to seek a full budget.

Ms. Bruinsma is working with AG finance department and our accounting team has been working over the last couple of years to get access to all of the budget and financial information for PACC. There are times when things have been improperly billed to PACC budget lines instead of the AG department budget lines. PACC staff is working to fix this.



State of Michigan | Prosecuting Attorneys Coordination Council  
Department of Attorney General  
116 W. Ottawa Street, Suite 200  
Lansing, Michigan 48913  
Ph: (517) 334-6060 | FAX: (517) 334-7571

**B. Update on FY 24/25**

PACC staff is working with Mr. Lanyon, who helps PACC as well as PAAM, to close the gap in PACC's budget. The upcoming budget year is anticipated to be tight, but staff is hopeful to be in a better place.

*A motion was made (Wendling) and seconded (Palepu) to accept the Budget. The motion was unanimously carried.*

**V. EXECUTIVE DIRECTOR REPORT**

Ms. Bruinsma provided the report. PACC has hired three new employees: one PACC SEMA, and two new members in TS department. The primary project of the TS Department employees will be working on the charge code repository for the Karpel system. There is a lot of clean-up work anticipated in the Karpel repository to make sure it's working properly. Ms. Bruinsma, Ms. Taylor, and Mr. Gauthier will partner with these two new employees to focus on this project.

The PACC lease is up in June and staff began the renewal process last fall. Mr. Lanyon reached out to DTMB to advise them that PAAM plans to sell the building, and to begin the process of switching things over and coordinate new lease. He is still working to get the necessary information.

*A motion was made (Wendling) and seconded (Palepu) to accept the Executive Director Report. The motion was unanimously carried.*

**VI. PUBLIC COMMENT**

None

*A motion was made (Wendling) and seconded (Palepu) to adjourn. The meeting was adjourned at 1:43 p.m.*