PACC Board
Meeting Minutes

September 30, 2026
Executive Boardroom | PAAM Office

Board Members Present

David Leyton - Chair, Danielle Russo Bennetts (representative for Dana Nessel) - Vice Chair, Rob Steinhoff, and Mike Wendling

Staff Present

Cheri Bruinsma, Dianna Collins, and Kayti Newman

I. Call to Order

Mr. Leyton called the meeting to order at 12:36 p.m. and confirmed that the meeting was properly posted.

II. Executive Director Interview

Mr. Leyton confirmed that Ms. Bruinsma posted the Executive Director position according to the required posting guidelines. Ms. Bruinsma advised members that Dianna Collins was the only applicant. Members did not find it necessary to ask any further interview questions since Ms. Collins had served as the Assistant Executive Director for nearly 8 years and all had taken time to review Ms. Collins' resume prior to this meeting.

Motion by Mr. Wendling to offer Ms. Collins the position of Executive Director, second by Mr. Steinhoff. Motion unanimously carried.

Ms. Collins expressed her gratitude to members of the board and accepted the position of Executive Director.

III. Executive Director Contract

Ms. Bruinsma had prepared the Executive Director Employment Agreement and a Justification for Starting Salary Memo for review. The Justification for Starting Salary memo set Ms. Collins' starting salary at the same rate of pay as the previous Executive Director, Ms. Bruinsma.

Motion by Mr. Wendling for Mr. Leyton to sign the Employment Agreement and Starting Salary Justification Memo as presented, seconded by Mr. Steinhoff. Motion unanimously carried.

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IV. Additions to the Agenda

a. Ms. Collins requested the Board allow her to post the Assistant Executive Director position. Discussion was held.

Motion by Mr. Wendling to approve that Ms. Collins post the position of Assistant Executive Director, seconded by Mr. Steinhoff. Motion unanimously carried.

Ms. Collins will contact the Human Resources Department, and the posting will remain open for three weeks. Interviews will be discussed and scheduled at the next PACC board meeting.

b. Public Comments
None.

V. Adjournment

Motion to adjourn the meeting by Mr. Steinhoff, seconded by Mr. Wendling.

Meeting adjourned by Mr. Leyton at 12:43 p.m.